**Covid 19** **Risk Assessment : Arting Ltd.**

**Hessle Memorial Hall, Hessle AGE 1-KS2 [Monday 9-8.30pm]**

**St. Mark’s Hall, Anlaby KS3/4/5 and Adult sessions [Thursday 3.45-9.30 pm]**

**Private and public premises [As per booking]**

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| HAZARD | PERSON (S)AFFECTED | **EXISTING CONTROL MEASURES** |
| Infection due to touching contaminated surfaces or equipment | Staff  Artists | \*All equipment will be sanitised before and between sessions by staff. All surfaces will be wiped down using anti-bacterial wipes between sessions and periodically throughout sessions.  \*Staff and artists will be informed of the need to keep areas clear and easy to clean and also of the importance of washing their hands frequently.  RISK RATING-Low |
| Infection from airborne droplets, e.g. coughs and sneezes | Staff  Artists | \*Keep doors and windows open where appropriate to increase airflow and ventilation.  \*Users wear face coverings in-line with Government guidance   * Arting will provide tissues, hand sanitiser, anti-bacterial wipes and spray, cloths and paper towel for staff and artists to use as required. * RISK RATING- Low |
| Infection from inadequate social distancing | Staff  Artists | * All tables to be laid out with consideration to social distancing * Staff to maintain a safe distance where possible during sessions * Staff will be trained on supervising using social distancing. * RISK RATING-Low |
| Someone is taken ill with suspected Covid-19 at the hall or premises | Staff  Artists | \*All staff and artists to be informed that if they are unwell then they need to stay at home  \* Details of all users entering building documented in case of the need to trace them   * Staff to follow procedure if someone falls ill during a session- abandon session, evacuate building; arrange for ill person to be collected; public health reporting & report to Hall Group Chair or session organiser * All equipment and furniture to be sanitised after the session and government guidance followed by Arting or by session organiser   RISK RATING-Low  [Government guidance](https://www.gov.uk/coronavirus) |

Date: 01/09/2021 Signed: A.E.Ollerhead